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BASIC SCHOOL - FULL TIME

Courses Included in:

1951 Totals: Basic Orientation Course
✓ Administrative Procedures
✓ Staff Indoctrination Course

1952 Totals: Basic Orientation Course
Administrative Procedures
Staff Indoctrination Course
Instructional Techniques
✓ Reports Course (RPR)
Clerical Induction

Started in 52
Started in 52
Transferred to OTR in 52

1953 Totals: Basic Orientation Course
Administrative Procedures
Staff Indoctrination Course
✓ Administrative Support
Staff Indoctrination Course
Instructional Techniques
Reports Course
Clerical Induction

Started in 53

1954 Totals: Basic Orientation Course
Administrative Procedures
Administrative Support
Instructional Techniques
Clerical Induction

1955 Totals: Basic Orientation Course
Administrative Procedures
Administrative Refresher
Operations Support
Instructional Techniques
Interviewing and Reporting
Clerical Induction

Started in 55

Started in 55

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BASIC SCHOOL - PART TIME

Courses Included in:

1951 Totals: Clerical Refresher Course

1952 Totals: Human Resources Started in 1952
Clerical Induction Transferred to OTR 19 May 52
Clerical Orientation Started Sept 1952
Filing Course Special Course in 1952
Clerical Refresher

1953 Totals: Human Resources
Clerical Induction
Clerical Orientation
Clerical Refresher
Special Clerical Training

1954 Totals:	Clerical Intelligence Terminology	Two offerings only in 54
	Human Resources	
	Non-Clerical Typing	Started in 1954
	Basic Management	Started in 1954
	Basic Supervision	Started in 1954
	Clerical Induction	
	Clerical Orientation	
	Clerical Refresher	
	Clerical Re-orientation	Started in 1954
	Special Clerical Training	

1955 Totals:	CIA Review	Started in 1955
	Effective Writing	Started in 1955
	Speech Course	Started in 1955
	Basic Management	
	Basic Supervision	
	Clerical Induction	
	Clerical Orientation	
	Clerical Refresher	
	Non-Clerical Typing	
	Special Clerical Training	

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BASIC SCHOOL - PART-TIME

1951 - 1955

Courses Included in:

1951 Totals: National Intelligence Orientation
CIA Introduction

1952 Totals: National Intelligence Orientation
CIA Introduction

1953 Totals: National Intelligence Orientation
CIA Introduction

1954 Totals: National Intelligence Orientation
CIA Introduction

1955 Totals: National Intelligence Orientation
CIA Introduction

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INTELLIGENCE SCHOOL - FULL-TIME

1951 - 1955

Courses Included in:

1951 Totals: Communist Party Operations or World Communism

1952 Totals: Communist Party Operations or World Communism

1953 Totals: Communist Party Operations or World Communism
Intermediate Intelligence Course (Scientific)

1954 Totals: Communist Party Operations or World Communism
Intermediate Intelligence Course (Scientific)
Intelligence Principles & Methods (Started in 1954)

1955 Totals: World Communism
Intelligence Principles & Methods
Contact/00 Refresher Course (Started in 1955)

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INTELLIGENCE SCHOOL - PART-TIME

1951 - 1955

Courses Included in:

1951 Totals: Reading Improvement

1952 Totals: Reading Improvement
Intelligence Reporting (Started in 1952)

1953 Totals: Research Techniques (Started in 1953)
Reading Improvement

1954 Totals: Reading Improvement
Advanced Reading Improvement (Started in 1954)
French Reading Improvement (Started in 1954)
Intelligence Writing (Started in 1954)
Intelligence Briefing (Started in 1954)
DDS Intelligence Refresher (Started in 1954)

1955 Totals: Reading Improvement
Advanced Reading Improvement
Special Reading Improvement
French Reading Improvement
Intelligence Writing
Intelligence Briefing
Conference Leadership (Started in 1955)

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INTERNAL LANGUAGE - PART TIME
1951 - 1955

Courses Included in:

1951 - No Language Courses Offered

1952 Totals: Beginning Afrikaans
French
Beginning French
French A-1
French A-2
Advanced French
Special French Translation
German
German A
German B
German A-1
German A-2
German A-3
Special German
Italian
Beginning Italian
Italian A
Advanced Italian
Special Italian
Russian
Beginning Spanish
Spanish A-2
Advanced Spanish
Special Spanish

1953 Totals: Elementary Chinese
Chinese Refresher Reading
Mandarin Chinese
Dutch Reading
Dutch A-1
French
Special French
Spoken French
Elementary French, Phase II
Special Reading French
Special Translation French
Elementary Spoken German
German Reading
Special German

Italian
Elementary Spoken Italian
Special Italian
Elementary Conversational Japanese
Elementary Conversational & Written Japanese
Persian
Polish
Russian
Russian B
Spanish
Elementary Spoken Spanish
Special Spanish

1954 Totals: Written and Spoken Albanian
Elementary Arabic
Intermediate Arabic
Elementary Chinese
Elementary Reading Chinese
Elementary Czech, Phase I
Elementary French Reading
Elementary Spoken French, Phase I
Elementary Spoken French, Phase II
Elementary Spoken German, Phase I
Elementary Spoken German, Phase II
Intermediate German
Elementary German Reading, Group A
Elementary German Reading, Group B
Hungarian
Basic Italian
Elementary Japanese, Phase I, Group A
Elementary Japanese, Phase I, Group B
Elementary Japanese, Phase I, Group C
Elementary Persian
Written Persian
Persian, Phase II
Persian Familiarization
Persian Orientation
Polish
Elementary Polish
Elementary Portuguese Reading
Basic Russian
Intermediate Russian
Elementary Russian, Phase I
Elementary Russian, Phase II
Elementary Russian Reading, Phase I, Group A
Elementary Russian Reading, Phase I, Group B
Elementary Russian Reading, Phase I, Group C
Elementary Russian Reading, Phase II
Elementary Russian Reading, OCR Group

Special Russian Reading, NSA Group
Scientific Russian Reading
Economic Russian Reading
Intermediate Russian Conversation
Review of Russian Essentials
Russian Familiarization
Elementary Spanish Reading
Spoken Spanish, Phase I

1955 Totals: Chinese Reading
Elementary Czech, Phase II
Elementary Spoken French, Phase I
Elementary Spoken French, Phase III
Elementary Spoken German, Phase I
Elementary Spoken German, Phase II
Elementary German Reading
Special Intermediate German Reading
Intermediate German
Semi-Intensive German
German Language Familiarization
Applied German Translation
Elementary Spoken Italian, Phase I
Intermediate Italian Reading
Elementary Spoken Japanese
Elementary Romanian Reading
Beginning Russian, NSA Group
Elementary Russian Reading, Phase I
Elementary Russian Reading, Phase II
Elementary Russian Reading, OGR Group
Intermediate Russian Reading, OGR Group
Advanced Russian Reading, Phase II
Economic Russian Reading
Elementary Russian, Phase II
Elementary Russian, NSA Group
Intermediate Russian, Phase I
Intermediate Russian, Phase II
Short Course in Elementary Russian (Evening)
Short Course in Elementary Russian, OGR Group
Scientific Russian
Russian Familiarization
Russian Interrogation Course
Elementary Spoken Spanish, Phase I
Translation Workshop in East European Languages
Elementary Miscellaneous East European Language Course

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CONFIDENTIAL

EXTERNAL TRAINING - FULL TIME

Courses Included in:

1951 Totals:	Program E - Near East	
	Miscellaneous Area and Language	
	National War College	
	Naval Intelligence School	
	Strategic Intelligence School	
	Naval War College	
	Officers Candidate School	
1952 Totals:	Advanced Management - Harvard	Started 1952
	Program E - Near East	
25X1A6a	Program C - [REDACTED]	Started 1952
	Miscellaneous Area and Language	
	SRS Group - Georgetown	Started 1952
	Area and Language - FSI	Started 1952
	IBM - Endicott, N. Y.	Started 1952
	Other Miscellaneous Training	Started 1952
	National War College	
	Naval Intelligence School	
	Strategic Intelligence School	
	Armed Forces Staff College	Started 1952
	Air War College	Started 1952
	Army War College	Started 1952
	Naval War College	
	Industrial College of the Armed Forces	Started 1952
	Intelligence Staff Officers Course	Started 1952
	Air Weapons Orientation	Started 1952
	Atomic Weapons Orientation	Started 1952
	Industrial Orientation - Naval Gun Factory	Started 1952
	Officers Candidate School	
1953 Totals:	Advanced Management - Harvard	
	Program A - Near East	Started 1953
25X1A6a	Program E - 13 weeks	Started 1953
	Program C - [REDACTED]	
	Program G - [REDACTED]	Started 1953
	Army, Navy Language Schools	Started 1953
	Area and Language - Georgetown	Started 1953
	SRS Group - Georgetown	
	Area and Language - FSI	
	Miscellaneous Area and Language	
	IBM - Endicott, N. Y.	
	Other Miscellaneous Training	
	Naval War College	
	Strategic Intelligence School	
	Armed Forces Staff College	

1953 Totals Continued:

Air War College	
Army War College	
Naval War College	
Industrial College of the Armed Forces	
Intelligence Staff Officers Course	
Air Weapons Orientation	
Atomic Weapons Orientation	
Counter-Intelligence School	Started 1953
Officers Candidate School	
Miscellaneous Defense Schools	Started 1953

1954 Totals: Advanced Management - Harvard
Program A - Near East
Program E - 13 weeks

25X1A6a
Program C - [REDACTED]
Program G - [REDACTED]
Army, Navy Language Schools
Area and Language - Georgetown
Area and Language - FSI
Miscellaneous Area and Language
IBM - Endicott, N. Y.
Other Miscellaneous Training
National War College
Naval Intelligence School
Strategic Intelligence School
Armed Forces Staff College
Air War College
Army War College
Naval War College
Industrial College of the Armed Forces
Air Weapons Orientation
Atomic Weapons Orientation
Officers Candidate School
Miscellaneous Defense Schools

1955 Totals: Advanced Management - Harvard
Program E - 13 weeks

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Program C - [REDACTED]
Army, Navy Language Schools
Area and Language - Georgetown
Area and Language - FSI
Miscellaneous Area and Language
IBM - Endicott, N. Y.
Other Miscellaneous Training
National War College
Strategic Intelligence School
Armed Forces Staff College
Air War College

1955 Totals Continued:

Army War College
Naval War College
Industrial College of the Armed Forces
Air Weapons Orientation
Officers Candidate School
Miscellaneous Defense Schools

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EXTERNAL TRAINING - PART-TIME

1951 - 1955

Courses Included in:

1951 Totals: Georgetown - Area & Language
Foreign Services Institute - Area & Language
Miscellaneous - Area & Language (Includes SAIS
Area Program)
International Business Machines - Washington, D. C.
Miscellaneous Courses

1952 Totals: Georgetown - Area & Language
Georgetown - Special Reading Scientific Russian
(Started in 1952)
Foreign Services Institute - Area & Language
Miscellaneous - Area & Language
International Business Machines - Washington, D. C.
Technical Courses (Started in 1952)
Economic Courses (Started in 1952)
Miscellaneous Courses

1953 Totals: Georgetown - Area & Language
Georgetown - Special Reading Scientific Russian
Foreign Services Institute - Area & Language
Miscellaneous - Area & Language
International Business Machines - Washington, D. C.
Technical Courses
Economic Courses
Miscellaneous Courses

1954 Totals: Georgetown - Area & Language
Georgetown - Special Reading Scientific Russian
Foreign Services Institute - Area & Language
Miscellaneous - Area & Language
International Business Machines - Washington, D. C.
Technical Courses
Economic Courses
Miscellaneous Courses

1955 Totals: Georgetown - Area & Language
Georgetown - Special Reading Scientific Russian
Foreign Services Institute - Area & Language
Miscellaneous - Area & Language
International Business Machines - Washington, D. C.
Technical Courses
Economic Courses
Miscellaneous Courses